



Multi-Hazard Emergency Planning for Higher Education (L-363)

Washington State University

May 13-15, 2014

COURSE GOAL:

This Federal Emergency Management Agency (FEMA) course is designed to be **delivered to teams of campus personnel** who are responsible for creating, reviewing, implementing and exercising emergency operations plans (EOPs). This course is targeted for those with traditional response or strategic experience, but minimal experience in emergency management planning. The three-day course consists primarily of interactive presentations coupled with numerous individual and group exercises.

COURSE OBJECTIVES:

- An overview of emergency management
- Identifying hazards and using a risk assessment process
- Managing your Emergency Operations Center (EOC) using ICS (Incident Command System)
- Partnering with the community
- Developing and/or revising your Emergency Operations Plan
- Training and testing plans
- Engaging the campus community.

TARGET AUDIENCE:

For a successful course delivery, a sufficient number of teams and range of job positions within each team is needed. The ideal team size is 4-8 members. The makeup of the participating campus team is decided by each institution attending and should be selected from these positions:

Campus Staff and Personnel

Campus Administrators
Office of Emergency Management/Planning
Risk Manager
Public Information Officer
Security and/or Public Safety Officer
Office of Facilities Management
Food/Dining Services Director
Office for Student Affairs
Employee/Occupational Health
Counseling Services Information Technology
Faculty and/or Student Representatives

External Stakeholders

Community First Responders (Fire, Emergency Medical Services)
City/County Emergency Management
Community Law Enforcement

REGISTRATION INFORMATION:

There is no fee for attending this course, but participants are responsible for their own travel expenses. Teams interested in participating should contact course POC by NLT **April 7, 2014** with the name of your campus and primary contact information:

Elizabeth King, Emergency Management Coordinator
Washington State University
(509) 335-7471 or via email at e.king@wsu.edu

APPLICATION PROCESS:

Download and complete the FEMA general admissions application (FEMA Form 119-25-1). This form can be found at:

http://www.emd.wa.gov/training/documents/FEMAForm119-25-1_30Nov2016.pdf

Submit completed application to EMD.Training@mil.wa.gov or fax to (253) 512-7206. For application questions please call Shelly Glenn, State Training Coordinator (253) 512-7048 or email at Shelly.Glenn@mil.wa.gov or Lisa Johnson, Program Assistant at (253) 512-7080 or email at Lisa.Johnson@mil.wa.gov



FEMA